

WNYRIC Standards Committee Face to Face Meeting Minutes
August 24, 2016-Noon-3:00 PM
E1B Education Campus--Room A4

In Attendance:

Jan Mathis (WNYRIC-Chair)
Mike Taylor (WNYRIC)
Brian Richards (Medina)
Chris Gyr (Genesee Valley CSD)
Rob Morgan (Pioneer)
Bill Valtin (WNYRIC)
Bob Spino (Erie 2 BOCES)
Chuck Marzec (Jamestown)
Valerie Winegarden (WNYRIC)

Ron LaVere (Cheektowaga)
Bob Spino (Erie 2 BOCES)
Dave Kajdasz (WNYRIC)
Kyle Lyon (WNYRIC)
Terry Caleb (WNYRIC)
Rob Morgan (Pioneer)
Michael Murphy (Forestville)
Chris Gyr (Genesee Valley)

Jan Mathis called meeting to order at 1:00 p.m.

Administrative Items:

1. Approval of the May 4, 2016 meeting minutes:

- Jan asked if there were any questions or concerns from the meeting minutes from May 4, 2016. There were none.
- Ron LaVere made the motion to accept meeting minutes and it was seconded by Rob Morgan. The motion passed unanimously (9 yes/0 no).

2. Tentative future meeting dates for 16-17:

- November 16, 2016
- February 15, 2017
- May 3, 2017

3. Membership updates for 2016-2017:

- Membership changes
 - New Erie 1 BOCE rep is Dave Kajdasz.
 - New Erie 1 School rep is Frank Rizzo (Alden CSD).
 - Nomination of Vice Chairperson

Ron LaVere made a nomination for Dave Kajsasz to be Vice Chairperson; Mike Murphy seconded the motion. The motion passed unanimously (9 yes/0 no).

- Review of WNYRIC Standards Committee Charter (responsibilities)
- Sharing of draft meeting minutes with your regions

4. Category Review Dates for 2016-2017:

1. Computers – August
2. Operating System- November
3. Internet Browsers – February
4. NIC Cards – February
5. Plotters – February
6. Printers – August
7. Scanners – May
8. Software – August
9. Server – November
10. Server Backup – November
11. UPS– May
12. Virtualization- May

13. Communications Equipment- August
14. VoIP- November
15. Video Conferencing- November
16. Network Optimization – February
17. Endpoint Management- May

Discussion/Information Items-

5. Proof of Concept for WAN Equipment and VoIP discussion

- Standards Committee recommendation of a Proof of Concept performed by 2 separate district from 2 separate BOCES for Communications Equipment and VoIP was approved by Advisory Council but there was additional conversation. The Advisory Council felt it would be difficult to get 2 districts from 2 separate BOCES. Standards Committee has concern of support issues from Senior WAN staff.
- Most conversations of recommending new equipment is usually discussed at districts technology meetings.
- New recommendation could be to require districts to demo POC results for Standards Committee. Also have the WAN team evaluate and report findings back to committee as well.

Ron LaVere made a motion to revise statement on Standards List for categories 13. Communications Equipment and 14. VoIP to read:

- *Communication Equipment and VoIP categories will require a Proof of Concept conducted by the district and findings will be reviewed and discussed with Standards. Also will require the WAN/VoIP Team Leaders report their findings to the committee as well.*

The motion was seconded by Mike Murphy and the motion passed unanimously (9 yes/0 no).

6. Updates from Kyle Lyon

- Installation of the new Time Warner network equipment is completely installed at all districts.
- Discussions for future planning have already begun. One of the items on the list is plan for moving districts from 1GB to 10GB. K
- Kyle Lyon will be in charge for the Sr. WAN staff and the broadband infrastructure. Will Westoven will over-see firewalls and all security aspects.
- Most districts were cutover to new filtering rockets. Will begin future planning of replacing firewalls. More discussion will be reported to this committee from Kyle Lyon and Will Westoven.
- Kyle will request that Will W. invite and involve others in demos/discussions.

7. Smart Schools and Erie 1 vendors

- Vendors continue to reach out directly to districts.

Action Items-

8. Category review:

1. Computers:

- Remove Nexlink from Sub Category A

6. Printers:

- 3D Printers:
 - Update bid number
 - Jan will reach out to Michelle Okal-Frink regarding including CSLO list to Standards
- High Speed Network Digital:
 - Need to update bid numbers and include a link to bid list
 - Remove Oce'
 - Remove Xerox

8. Software

- Under sub category C. Desktop Image Protection:
 - Remove Clean Slate, Fool Proof, Fortress 101
 - For Deep Freeze and ZenWorks, remove NNI from comment section
- Under sub category E. Malware Protection

- Change Forefront Endpoint Protection to Microsoft Endpoint Protection
- 9B Server SAN:
 - Dell/Equallogic Storage Solutions will need to be reviewed next meeting after Jan has additional internal discussions.
- 13. Communications Equipment:
 - Under sub category A. Routers/Switches change Avaya-Nortel Systems to Avaya Systems and remove comment.

Ron Laverre made a motion to make the above referenced changes to the Standards List and Rob Morgan seconded the motion. The motion passed unanimously (9 yes/0 no).

Bob S. will work on sending information to attend NYS tech leaders meeting in NYC that would include a tour of Google, Microsoft, and Dell headquarters.

There is a new MX800 Cisco HD system in DL room at E1B Campus. Will use for future DL meetings. Feel free to stop and see it after September 1.

Mike Murphy made a motion to adjourn and Brian Richards seconded the motion.

Respectfully submitted: Valerie Winegarden

The WNYRIC Standards Committee Motions August 24, 2016

Below are three (3) recommendations from the WNYRIC Standards Committee meeting held on August 24, 2016 for WNYRIC Advisory Council action:

Motion 1: Ron LaVere made a nomination for Dave Kajsasz to be Vice Chairperson for the Standards Committee.

Seconded by: Mike Murphy

Vote results: 9 yes/0 no (unanimous)

Motion 2: Ron LaVere made a motion to revise statement on Standards List for categories 13. Communications Equipment and 14. VoIP to read:

- *Communication Equipment and VoIP categories will require a Proof of Concept conducted by the district and findings will be reviewed and discussed with Standards. Also will require the WAN/VoIP Team Leaders report their findings to the committee as well.*

Seconded by: Mike Murphy

Vote results: 9 yes/0 no (unanimous)

Motion 3: Ron Laverre made a motion to make the below referenced changes to the Standards List:

1. Computers:

- Remove Nexlink from Sub Category A

6. Printers:

- 3D Printers:
 - Update bid number
- High Speed Network Digital:
 - Need to update bid numbers and include a link to bid list
 - Remove Oce'
 - Remove Xerox

8. Software

- Under sub category C. Desktop Image Protection:
 - Remove Clean Slate, Fool Proof, Fortress 101
 - For Deep Freeze and ZenWorks, remove NNI from comment section
- Under sub category E. Malware Protection
 - Change Forefront Endpoint Protection to Microsoft Endpoint Protection
- 9B Server SAN:
 - Dell/Equallogic Storage Solutions will need to be reviewed next meeting after Jan has additional internal discussions.
- 13. Communications Equipment:
 - Under sub category A. Routers/Switches change Avaya-Nortel Systems to Avaya Systems and remove comment.

Seconded by: Rob Morgan

Vote results: 9 yes/0 no (unanimous)

Advisory Council approval requested at this time